

REQUIREMENT FOR THE PROCESSING OF RESIDENTIAL AND WORK PERMIT.

A FULL SET FOR EACH PERMIT.

- ❖ A letter from the NGO requesting a **NEW** Work Permit for the applicant

Address to: The Chairman

Work Permit Committee

Ministry of Employment, Labour and Social Security

LETTER FORMAT

NO	NAME	PASSPORT NUMBER	NATIONALITY	POSITION	NATIONAL IDENTIFICATION NUMBER

- ❖ One completed work permit application form per applicant (**Le 100.00**)
- ❖ Three (3) passport sized photographs
- ❖ Two copies of the applicant's curriculum vitae (CV)
- ❖ Three (3) copies of the first page of their passport
- ❖ Two copies MOFED Certificate
- ❖ Two copies SLANGO Certificate
- ❖ Two copies of NRA Tax clearance Certificate/Receipt
- ❖ Two copies of their residential card
- ❖ Two copies of NASSIT clearance certificate
- ❖ **Proof of National Identification Number from NCRA/ IDENTITY CARD COPY**
- 🚧 **SLANGO handling cost for work permit: Le 500.00**
- 🚧 **WORK PERMIT FEES FOR NGOs LE 5,000**

RENEWAL OF WORK PERMIT

- ❖ A letter from the NGO requesting a Work Permit for the applicant

- ❖ Two (2) copies of the first page of their passport
- ❖ Two copies MOFED Certificate
- ❖ Two copies SLANGO Certificate
- ❖ Two copies of NRA Tax clearance Certificate/Receipt
- ❖ Two copies of their residential card
- ❖ Two copies of NASSIT clearance certificate
- ❖ **Proof of National Identification Number from NCRA**

Fees for the following categories

RESIDENT PERMIT

- ❖ Application form for Residential Permit: cost: NLe10
- ❖ A letter from the NGO requesting for Residential Permit for the applicant
- ❖ Two copies MOFED Certificate
- ❖ Two copies SLANGO Certificate
- ❖ Two copies of NRA Tax clearance Certificate/Receipt
- ❖ Two (2) copies of the first page of their passport

	Non-Ecowas Citizens	Ecowas Citizens
i) Expatriate Working for 1 year:	NLe5,000	4,000
ii) Spouses/Adult dependent	NLe ,3000	1,500
iii) Under Age Defendant:	NLe 500	250
iv) Expatriates applying for Less than six (6) months: NLe 5,000		
v) SLANGO handling cost is NLe 250/00		

Fees for the following categories

	Non-Ecowas Citizens	Ecowas Citizens
WORK PERMIT	NLE	NLE
Expatriates Working for 1 year:	5,000	5,000

Expatriates applying for Less than six (6) months:	5,000	5,000
Missionary/Volunteers	5,000	5,000
Application form: le 100.00 per applicant		

SLANGO Handling cost: Nle 500.00

REQUIREMENT FOR THE ISSUANCE OF VISAS TO NON-GOVERNMENTAL ORGANIZATION

- ❖ Forwarding letter from the organization requesting for a visa
- ❖ Three (3) passport sized photographs
- ❖ MOFED Receipt
- ❖ SLANGO Receipt
- ❖ NRA Tax Clearance
- ❖ Three (3) photocopies of the first page of the applicant passport
- ❖ Applicant must bring the Original Passport together with other documents
- ❖ Visa application form is –NLE 10

SLANGO Services Charge:

- ❖ **Single Entry Visa –NLE 250.00 Multiple Entry Visa – NLe 250.00**

SINGLE ENTRY VISA'S FOR NORTH AND SOUTH AFRICAN COUNTRIES

NO	NATIONALITY	SINGLE (NLE)
1	Uganda	\$ 25
2	Algerian	\$ 25
3	North and Central Africa	\$ 25
4	Congolese	\$ 25
5	Rwandan	\$ 25
6	Sudanese	\$ 25
7	Angola	\$ 25
8	Tunisia	\$ 25
9	Singapore	\$ 25
10	Tanzania	\$ 25
11	Libyan	\$ 25
12	Cameroonian	\$ 25
13	Zambian	\$ 25
14	Zimbabwean	\$ 25
15	Egyptian	\$ 25

16	South African	\$ 25
17	Ethiopian	\$ 25
18	Morocco	\$ 25
19	Namibian	\$ 25
20	Mozambican	\$ 25
21	Burundian	\$ 25
22	Madagascar	\$ 25
23	Equatorial Guinea	\$ 25
24	Papua New Guinea	\$ 25
25	T- Chad	\$ 25

VISA EXEMPTION COUNTRIES

NO	NATIONALITY	SINGLE (LE)	MULTIPLE (LE)
1	Benin	GRATIS	GRATIS
2	BOKINAFASO	GRATIS	GRATIS
3	KENYAN	GRATIS	GRATIS
4	GHANA	GRATIS	GRATIS
5	MALAWI	GRATIS	GRATIS
6	LIBERIA	GRATIS	GRATIS
7	NIGERIA	GRATIS	GRATIS
8	Gambia	GRATIS	GRATIS
9	Guinea	GRATIS	GRATIS
10	Mali	GRATIS	GRATIS
11	Senegal	GRATIS	GRATIS
12	Guinea Bissau	GRATIS	GRATIS
13	Cape Verde	GRATIS	GRATIS
14	Togo	GRATIS	GRATIS
15	Abidjan	GRATIS	GRATIS
16	Mauritania	GRATIS	GRATIS
17	Niger	GRATIS	GRATIS
18	Barbados	GRATIS	GRATIS
19	Swaziland	GRATIS	GRATIS
20	Trinidad & Tobago	GRATIS	GRATIS
21	Malaysia	GRATIS	GRATIS
22	Bahamas	GRATIS	GRATIS
23	Sri Lanka	GRATIS	GRATIS
24	Bermuda	GRATIS	GRATIS
25	Botswana	GRATIS	GRATIS
26	Fiji	GRATIS	GRATIS

27	Jamaica	GRATIS	GRATIS
28	Lesotho	GRATIS	GRATIS
29	Mauritius	GRATIS	GRATIS
30	St. Kitts and Nevis	GRATIS	GRATIS
31	St. Christopher	GRATIS	GRATIS
32	Singapore	GRATIS	GRATIS

LANDING VISA FEES FOR EUROPEAN AND ASIAH COUNTRIES

NO	NATIONALITY	SINGLE (LE)
1	Canadian	\$ 80
2	Irish	\$ 80
3	U.S Citizen	\$ 80
4	Indian/Asian	\$ 80
5	Chinese	\$ 80
6	Europe/Australia/New Zealand	\$ 80
7	Middle East/Lebanese	\$ 80
8	British	\$ 80
9	Israel/Philippines	\$ 80
10	Germany	\$ 80
11	Brussels	\$ 80
12	Iraq/Iran	\$ 80
13	Russians	\$ 80
14	Japan	\$ 80
15	South Korea	\$ 80
16	Cyprus	\$ 80
17	Israeli	\$ 80
18	Saudi Arabia	\$ 80
19	Turkey	\$ 80
20	Panama	\$ 80
21	Venezuela	\$ 80
22	Eretarian	\$ 80
23	Ecuadorian	\$ 80
24	Maldivian	\$ 80
25	Surinaams	\$ 80
26	Bahraini	\$ 80
27	Dominican	\$ 80
28	Luxembourg	\$ 80
29	Ukrainian	\$ 80

30	Nederland	\$ 80
31	Spain	\$ 80
32	Belgium	\$ 80
33	Brazil	\$ 80
34	Pakistani	\$ 80

NO	NATIONALITY	SINGLE (LE)
35	Yemen	\$ 80
36	Jordan	\$ 80
37	Iraq	\$ 80
38	Myamar	\$ 80
39	Bangladesh	\$ 80
40	Nepal	\$ 80
41	Kosova	\$ 80
42	Austria	\$ 80
43	Denmark	\$ 80
44	France	\$ 80
45	Dutch Holland	\$ 80
46	Norway	\$ 80
47	Colombian	\$ 80
48	Syrian	\$ 80
49	Azerbaijan	\$ 80
50	Iraqi	\$ 80
51	Myamar	\$ 80
52	Swiss	\$ 80
53	Romanian	\$ 80
54	Filipino	\$ 80
55	Finish	\$ 80
56	Asians	\$ 80
57	Polish	\$ 80
58	Bulgarian	\$ 80
59	Hungarian	\$ 80
60	Vietnamese	\$ 80
61	Frankfurt D/Montrogro	\$ 80
62	Luxembourg	\$ 80
63	Korean	\$ 80
64	Czech Republic	\$ 80
65		\$ 80
66	Afghan	\$ 80

67	Palestine	\$ 80
68	Belizean	\$ 80

69	Andorran	\$ 80
70	Haitian	\$ 80
71	Cambodian	\$ 80
72	Italian	\$ 80

All payment should be made before accepting any application. For more enquires please call on the following lines: 030789082/079365273.

Note: Any one applying for work permit must have regularized his/her residential status before any document is accepted for the processing for any work permit.

All payment should be made before any application can be accepted.

For more enquiries, please call on the following numbers: 079365273/030789082

MULTIPLE ENTRY VISA FEES FOR EUROPEAN/ASIAH& AFRICAN COUNTRIES

MULTIPLE ENTRY VISAS FOR EUROPEAN &ASIAH COUNTRIES LE 1,200/00	MULTIPLE ENTRY VISAS FOR AFRICIAN COUNTRIES LE 375/00
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